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Volunteer Outreach Coordinator

Hours:

Full time

Position:

Voluntary

Type of work:

Support

Employer:

World Meeting of Families

Summary:

Volunteer Outreach Coordinator

Description:

The Volunteer Outreach Coordinator, while working on a day to day basis with the Volunteer Services Manager, will be responsible for assisting with the co-ordination and administration of all volunteer personnel, policies, procedures and activities related to the recruitment, assignment, training and deployment thousands of volunteers required for the World Meeting of Families 2018. He/she will also assist with the planning and implementation of the Volunteer Recognition plan. Experience in HR, training programmes, or supporting the management of large numbers of volunteers is required.

Application details:

This role is to be filled immediately. Please apply with a cover letter and CV to hr@worldmeeting2018.ie [1]

Full job description available on our website www.worldmeeting2018.ie [2]

Region:

Dublin

Closing date:

10 Nov 2017

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The Wheel is compliant with the Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations in Ireland.

www.governancecode.ie

Registered Charity Number: 20040963

Company Number: 302282

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- [1] <mailto:hr@worldmeeting2018.ie>
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