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Paid Graduate Fundraising & Communications Trainee for Cappagh Hospital Foundation

Hours:

Full time

Position:

Paid

Type of work:

Fundraising

Employer:

Cappagh National Orthopaedic Hospital

Summary:

Fundraising & Communications Trainee

Description:

Location: Cappagh National Orthopaedic Hospital, Finglas, Dublin 11

Duration: 12 months

Hours: 35 hours per week

Remuneration: €1,500 per month gross

Description:

The not-for-profit sector in Ireland is comprised of just over 19,000 organisations. Not-for-profit organisations operate independently from the state and do not seek to produce a profit, instead their primary function is to provide a service which benefits civil society. The Cappagh National Orthopaedic Hospital is an example of a not-for-profit organisation.

The 2into3 Not-for-Profit Graduate Programme aims to connect the best graduate talent on the market with not-for-profit organisations across all spectrums of the sector. Each trainee is mentored by 2into3 throughout their placement and is offered the prospect of progressing into an entry level role within the host organisation on completion of their traineeship.

2into3 are now recruiting a **Fundraising & Communications Trainee** for the **Cappagh Hospital Foundation** who will be based in the organisation's head office in Finglas.

Cappagh Hospital Foundation

Cappagh Hospital Foundation is a registered charity which raises funds for Cappagh National Orthopaedic Hospital, Ireland's major centre for elective orthopaedic surgery. The funds raised by the Foundation help to support the hospital to continue providing high quality patient care, improve patient mobility and advance the science of orthopaedic surgery through research, education and development. Funds previously raised by the Foundation have helped improve patient hospital experience by providing new state of the art theatres,

3T MRI Scanner, 10 bed isolation units and other essentials to make their stay more comfortable and conducive to a speedier recovery.

Cappagh Hospital Foundation is approaching its 30 year anniversary in 2018 and has ambitions to further develop its fundraising activities and increase levels of fundraised income substantially. To support the CEO and the Foundation Team in all aspects of the organisation's fundraising and communications activity as it approaches its 30th year, Cappagh Hospital Foundation is seeking to add an ambitious **Fundraising & Communications Trainee to this team.**

Fundraising & Communications Trainee

Are you seeking an opportunity to begin a career in the not-for-profit sector as a fundraiser with opportunities to develop and progress? We are looking for someone with the following profile:

- Third level qualification
- High motivation level
- High degree of initiative, flexibility and creativity
- Outstanding interpersonal and communication skills
- Strong analytical skills
- Strong commitment to teamwork
- Fluent English: written and spoken.
- Full working rights in Ireland
- Belief in the mission and values of Cappagh Hospital Foundation
- Demonstrable commitment to the not-for-profit sector
- Integrity, honesty and kindness
- Ability to work on own or part of a small team
- Prepared to get your sleeves rolled up and work hard
- Solution driven
- Sense of humour
- Clean driving licence

Application details:

If your ambition is to work in the not-for profit sector and you combine the above profile with the humility to recognise that it will be a continuous learning process, then we would like to hear from you. Closing date for applications is **Friday the 3rd of November**. Please send your CV and a cover letter to Adrian.Mccarthy@2into3.com [1], including 'Cappagh Hospital Foundation: Trainee Application' as the subject of the email.

For more information on 2into3's Not-for-Profit Graduate Programme please visit www.2into3.com/recruitment/the-2into3-not-for-profit-graduate-programme.... [2].

Region:

Dublin

Closing date:

3 Nov 2017

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Links:

[1] <mailto:Adrian.Mccarthy@2into3.com>

[2] <http://www.2into3.com/recruitment/the-2into3-not-for-profit-graduate-programme.224.html>

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