

Rethink Ireland

Fund Manager - Head of Health

Contract: 2 Year Fixed Term Contract
Based: Dublin/Cork/Galway
Salary: €58,000-€62,000
Benefits: 24 days Annual Leave. 8% employer pension contribution following successful completion of probation
Hybrid working arrangement (With the opportunity to work from home & flexible working)

COMMITMENT TO EQUALITY

We are an equal opportunity employer. We believe that diversity and inclusion lead to success and help us to achieve our best potential as an organisation. We commit to Respect, Equality, Inclusion and Diversity. We strongly welcome applications from members of minority and marginalised communities.

ROLE PURPOSE

The purpose of this role is to manage several strategic Funds with a portfolio of Awardees to meet programme and financial targets, by driving maximum achievement of social impact, in line with investment objectives and conditions. The role will also be responsible for managing relationships with key external stakeholders. The Investment Area Head will have responsibility for one of our investment areas - Equality, Education, Health, Green Transitions or Social Enterprise.

JOB DESCRIPTION

Reporting to the Impact Director, this role will be responsible for the Health investment area and will drive and deliver Rethink Ireland's impact while working in a high-growth, fast-paced environment. This person will be a critical relationship manager with Rethink Ireland applicants, Awardees, and the wider Rethink Ireland community, including donors.

Investment Area Head Responsibilities include:

- Support the development of new fund/ projects proposals & scopes, defining clear impact goals aligned with the Health strategy
- Drive our strategy in the Health investment area setting clear impact goals
- Systematic review of our investments in the Health investment area, portfolio and funds, in order to achieve the established objectives or/ and bring the learnings to improve implementation
- Collaborate with other investment Areas Heads and Impact Director to manage team capacity, team training & wellbeing and budgets
- Supporting the implementation of our funds and investments in the investment area, providing guidance to Fund Managers, Associate Fund Managers and team members.

- Lead on relationship management with key external stakeholders in the health and mental health sector

Fund Manager Responsibilities include:

- To secure high-quality applicants by leading Fund promotion and the recruitment of applications.
- To run the call for applications and manage the selection process for strategic funds.
- Support to co-design the capacity building and Accelerator/Gamechanger programmes, which will be delivered in part by you / Rethink Ireland and in part by commissioned partners.
- To lead and manage the investment relationship with relevant Rethink Ireland Fund Awardees, including performance management.
- To lead the team to work with the Awardees (successful applicants) to develop growth plans, define their social impact goals, structure the growth capital in the form of grants and non-financial supports to ensure that they target growth, build the capacity of the projects to deliver the promised impact, and manage the input of the non-financial supports.
- To lead the implementation of our systems and processes that driver our impact management and learning
- To commission and coordinate the relationship between suppliers, consultants, Awardee and Rethink Ireland.
- To build successful partnerships with other organisations as required.
- To set (in conjunction with your line manager), and meet programme targets.
- To manage budgets and provide financial reports and social impact reports to the CEO, team and Board.
- To line manage other team managers if needed.
- To support the marketing, fundraising and communications work of Rethink Ireland.
- To be an ambassador for Rethink Ireland.
- The Fund Manager will meet programme targets and will track progress and prepare reports on social impact achieved. He/she will at all times represent Rethink Ireland in accordance with Rethink Ireland’s vision, mission and values, will undertake training and development as requested by the CEO, and may be asked to take on other duties at the request of the CEO.

PERSON SPECIFICATION

You will be someone with the following qualities and skills:

REQUIRED SKILLS, EXPERIENCE & ATTRIBUTES

Experience

- Between 5 to 10 years relevant experience in relevant Industry or similar role
- Demonstrated leadership skills - in a paid or voluntary role.
- Experience or nuanced understanding of the distinctions and unifying factors of for-profit and not for profit organisations.

- Comprehensive understanding of the health sector and key stakeholders
- Experience or nuanced understanding of the health sector and working with marginalised communities from an empowerment perspective.
- Experience of innovation contexts.
- Experience in social impact measurement, collection and analysis of impact data.

Analytical and Business Skills

- Demonstrated ability to analyse material and summarise, distil and synthesise quickly - both verbally and in writing.
- Ability to analyse / write a strategic or business plan.
- Excellent report writing skills.
- Experience (or interest in) research, impact measurement and an understanding of academic evaluation processes.
- Track record of project management in the business and / or social sector.
- Ability to demonstrate / develop an investment perspective.

Financial Skills

- Familiarity with analysing financial statements, developing business and cash flow planning and cost controlling.
- Experience of preparing and managing project budgets.

People and leadership skills

- Track record of partnership building.
- Ability to build trust, even against the odds.
- Management - Ability to line manage people, provide support and guidance.
- Leadership - Capacity to lead a group of diverse innovators and leaders to work towards ambitious targets and a shared common vision / goal.
- Skilled in the arts of negotiation and persuasion.

General

- Commitment to excellence.
- A commitment to Rethink Ireland's vision and values
- Comfort with an entrepreneurial culture and a fast-moving environment.
- A natural curiosity and a desire to learn.
- Drive and ambition.
- Ability to demonstrate the highest levels of integrity and ethical fibre.
- Desire and ability to be an ambassador for Rethink Ireland.
- Flexible, warm & friendly personality who can work well in a team environment

DESIRABLE SKILLS, EXPERIENCE & ATTRIBUTES

- Background or significant skills in finance, accounting, investment or financial analysis
- Experience and knowledge of social impact definition and business planning processes.
- Postgraduate Degree in innovation, community development or social science.
Experience of capacity building work with companies / organisations.

- Experience of managing a portfolio of organisations in an investment or philanthropic context.

Our Values

- We work with our hearts and our heads – we value compassion, passion and fun.
- We take smart risks and we allow permission to fail because we know that innovation and risk are two sides of the same coin.
- We believe that social change is a team sport. We build trusted relationships, and we choose to collaborate to achieve our goals.
- We are curious and hungry to learn.
- We value bold ideas and bold leadership, and we develop remarkable people.

We are an equal-opportunity employer and we strongly believe that diversity and inclusion equate to success. The work we do is underpinned by respect, equality, inclusion & diversity. If you would like us to provide any accommodations during the online interview process, please let us know.

In line with Ireland's Equality Legislation, we actively oppose discrimination on the following 9 grounds:

1. Gender.
2. Civil status: single, married, divorced, etc.
3. Family status: if you're the parent or person responsible for a child over 18, or if you're the main carer or parent of a person with a disability.
4. Sexual orientation.
5. Religion.
6. Age.
7. Disability.
8. Race.
9. Traveller community

We also actively oppose discrimination on the grounds of socio-economic disadvantage.

HOW TO APPLY?

Please apply through this [LINK](#) by **5:30pm on the 21st July 2024**.

Interviews will take place around July 23rd-July 25th.

If you would like to discuss the role, please contact us at careers@rethinkireland.ie.