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**TRANSFORMATIVE LEADERSHIP Programme 7**

**[November 2024 – May 2025]**

**delivered by Community Action Network (CAN)**

*Fill in the below application form to apply for the Transformative Leadership Programme for 2024-2025.*

*Please make sure to answer each question. Once the formed is fully filled, signed and dated, please send it to* jenniferarkins@canaction.ie ***before midnight on Friday 27 September 2024****.*

*This form takes approximately 20min to fill. Please note that section 8 needs to be filled and signed by your employer.*

*The Transformative Leadership programme is a collaboration between The Wheel and Community Action Network which means that both of these organisations will be in touch with you regarding your application.*

**Application Form**

**Candidate Name:** Click or tap here to enter text.

**Organisation:** Click or tap here to enter text.

**Job Title:** Click or tap here to enter text.

**Length of Time in current role:** Click or tap here to enter text.

**Length of time in the organisation:** Click or tap here to enter text.

**Number of staff in the organisation:**

* **Paid:** Click or tap here to enter text.
* **Supported employment schemes:** Click or tap here to enter text.
* **Volunteers:** Click or tap here to enter text.
1. **Number of staff you manage:**
* **Paid:** Click or tap here to enter text.
* **Unpaid:** Click or tap here to enter text.

**Address: Work:** Click or tap here to enter text.

 **Home:** Click or tap here to enter text.

**Phone number:** Click or tap here to enter text.

**Work Email:** Click or tap here to enter text.

**Personal Email:** Click or tap here to enter text.

**1**. **ORGANISATIONAL BACKGROUND
Please describe the organisation, what area of work it is involved in, and what its main activities are:**

|  |
| --- |
| Max 200 words please |

**2. JOB TITLE AND MAIN WORK ACTIVITY**

**Job Title:** Click or tap here to enter text.

**2.1 Outline your position in the organisation and briefly describe your main work activity and responsibilities:**

|  |
| --- |
| Max 200 words please |

**2.2 Please detail all relevant previous work experience:**

*Max 200 words per role.*

|  |  |
| --- | --- |
| **Date** | **Role Details** |
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**3. PREVIOUS DEVELOPMENT**

**3.1 Give details of relevant qualifications and professional development. Include details of relevant training programmes with dates of programmes.**

*Please list by relevance not by year.*

|  |
| --- |
| **Please add rows as required** |
| **Year** | **NFQ Level** | **Awarding body** | **Title and Details** |
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**4. ABOUT YOU**

**4.1 Please identify your key professional leadership challenges within your role:**

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| --- |
| Max 300 words please |

**4.2 Please identify the learning and development goals that you wish to achieve through participating in this programme:**

|  |
| --- |
| Max 300 words please |

**5. ABOUT YOUR ORGANISATION**

**5.1 Describe the key strategic challenges that face your organisation (max 3):**

*Include only challenges that are different from 4.1 above*

|  |
| --- |
| Challenge 1 (max 140) |
| Challenge 2 (max 140) |
| Challenge 3 (max 140) |

**5.2 Broadly outline the governance of your organisation i.e. Board/Management committee structure; subcommittees; how regularly are meetings held; etc.**

|  |
| --- |
| (Max 100 words please) |

**6. CURRENT LEADERSHIP SKILLS**

**6.1 How would you currently rate your skills as a leader in your organisation:**

|  |
| --- |
| Max 100 words please |

**6.2 How would you currently rate your skills as a leader outside your organisation – home; voluntary work; etc:**

|  |
| --- |
| Max 100 words please |

**6.3 Please give further details or comments in relation to current skills, if relevant:**

|  |
| --- |
| Max 100 words please |

**7. APPLICANT AGREEMENT ARRANGEMENTS**

**7.1 Participation Requirement**

All participants are required to be available for all 4 modules.  However, if an issue arises during the programme in relation to participation, the programme facilitators will make a decision. Their decision will be final.

Regardless of this, a minimum of 75% attendance is a programme requirement.

**7.2 It is necessary that you commit fully to the programme and are willing to actively participate in all elements of the programme. Can you commit to the following dates in Dublin;**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Yes** | **No** | **If no, why?** |
| Induction day: | 14 November 2024 |[ ] [ ]  Click or tap here to enter text. |
| Module 1: | 15/16/17 January 2025 | [ ]  | [ ]  | Click or tap here to enter text. |
| Module 2: | 19/20/21 February 2025 | [ ]  | [ ]  | Click or tap here to enter text. |
| Module 3: | 26/27/28 March 2025 | [ ]  | [ ]  | Click or tap here to enter text. |
| Module 4: | 14/15/16 May 2025 | [ ]  | [ ]  | Click or tap here to enter text. |

**7.3 Please state how you heard about the programme:**

[ ]  The Wheel website

[ ]  Other organisation’s websites

[ ]  Electronic promotion from The Wheel

[ ]  Electronic promotion from other organisations

[ ]  Hardcopy Promotional brochure

[ ]  Referral by colleague or friend

[ ]  CAN website or contact

[ ]  Other (please give details): Click or tap here to enter text.

**8. EMPLOYER AGREEMENT ARRANGEMENTS**

***(to be completed by applicant’s employer i.e. Management Board or other)***

**8.1 Please state how you will support the candidate during the programme including their attendance at the programme modules:**

|  |
| --- |
| Max 200 word please |

**8.2 Please indicate what your organisation hopes to achieve through your representative attending the programme:**

|  |
| --- |
| Max 200 word please |

**8.3 Please tick the box to indicate that you are aware of and support the following:**

[ ]  Other staff or Board members within the organisation may be asked to complete an anonymous review or assessment of the course attendee (using validated tools) in order to help the attendee assess their leadership strengths and areas for improvement. Agree

[ ]  Attendees are required to implement workplace learning to further their organisational goals, which will require time within attendee’s work schedule. Agree

**Cancellation Policy**

The course fee of €1,650 to members of The Wheel (€1,950 to non-members) needs to be paid in full within 7 days of the offer of a programme place. If a situation arises that requires the cancellation of a programme place by a participant, this should be discussed with The Wheel.

It is The Wheel’s normal policy that in the event of a cancellation, fees will not be refunded.

**Signed Applicant:** Click or tap here to enter text. **Date:** Click or tap to enter a date.

**Signed Employer:** Click or tap here to enter text. **Date:** Click or tap to enter a date.