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| **Overall Purpose****of the Job:** | **Responsible for:*** Delivery of a family support service; providing a flexible and responsive service that will provide support and guidance to families and young people through a range of one-to-one family supports in the home, parent and children support groups, and parenting programmes.
* Engaging and liaising with therapists ensuring schedule of appointments are structured and accessible for the children and young people.
* Managing a caseload with complex needs
* Production of service delivery reports, tracking of trends.
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**Job Description for Outreach Family Support Worker Role:**

1. To deliver individual and group service to young people and families under the.
2. Together with the Outreach team build a positive, supportive working relationship with the young person and their family using a strengths-based approach to help them achieve their goals.
3. To provide a non-judgemental, support service to families who at risk and who require more intensive and specialised supports.
4. To identify the needs of families and children and address their needs by supporting them through individual and group based therapeutic sessions with funded therapeutic practitioners.
5. To carry out day to day work with the young person and family. This may involve supporting the family to participate in appropriate education, accessing appropriate services, attending play therapy or similar or finding community activities and engaging the family in fun prosocial activities and outings.
6. To support all families and children with the appropriate, assessed and responsive strategies designed to improve self-direction and informed decision making.
7. Ensure that the family support needs of the community are met; support families to engage in services provided by other local groups and agencies.
8. Provide support and guidance to parents to promote positive care and parenting skills through a range of interventions, programmes and support groups.
9. To identify and evaluate the changing needs and interests of the child/young person as the relationship progresses and to adapt the service accordingly.
10. To understand the Health and Safety policies required for all activities with young people including any specific medical history, medications and specific special needs and/or diagnosis.
11. To complete in a timely and accurate manner the required paperwork risk assessments as well as interim and other proactive supports such as informed consent, interim and final reports and to submit to the co-ordinator within the agreed deadlines.
12. To participate in multi-disciplinary meetings such as Meitheal, Camhs, Barnardos,HSE and Tusla meetings, as required.
13. To be familiar with all Wellsprings current policies and procedures, especially in the areas of Child Protection, Confidentiality, and on-Call and to work within those in a professional manner.
14. To attend staff development and training and supervisory sessions as scheduled. This will include regular supervision. Some training courses are mandatory, and it will be required to attend this training.
15. To undertake other duties as appropriate:
16. Essential Skills.
* A positive attitude towards children and young people and an ability to work from a strengths-based perspective, be non-judgemental and creative.
* A knowledge/understanding of issues affecting families at risk.
* Good communication skills.
* Good time management and organisational skills.
* Good computer skills and ability to write reports on all work undertaken
* Full Driving Licence.

1. Support all families and children in the area with appropriate, assessed and responsive strategies designed to improve self-direction and informed decision making.
2. Ensure that the family support needs of the community are met; support families to engage in services provided by other local groups and agencies.
3. Provide support and guidance to parents to promote positive care and parenting skills through a range of interventions, programmes and support groups
4. To maintain a case load, undertake assessment records and measure family/child progress
5. Ensure that the work of the Centre is in keeping with the Vision, Mission and values of the Centre
6. Work with the relevant statutory and voluntary agencies and facilitate inter-agency co-operation to address the needs of the target group and families in the local community.
7. Facilitate networking at local and regional level as appropriate.
8. Participate in planning, review and evaluation of the work through regular family review meetings.

**General:**

1. Document the work on an on-going basis and prepare regular work / progress reports for the Community Foundation, the nature of this work is administrative heavy and diligent record keeping is an integral part of the role.
2. Participate in all relevant training.
3. Any other tasks that may be assigned by the Co-ordinator from time-to-time

**Other Relevant Information**

**Hours of Work**

1. The post will be approx 24 hours per week.
2. The family support worker will be expected to be flexible about hours of work which will include morning; afternoon; evening and weekend work.
3. A six-month probation period will apply.

**Confidentiality**

The family support worker will always observe confidentiality in relation to Centre business

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| Travel expenses will be paid, and subsistence will be paid on production of receipts as per travel expense policy. **Work vehicles will need to be used also.**  |  |
| **Essential** |  | **Desirable** |
| * A relevant academic / educational qualification (minimum level 7 in Family Support or related field)
* 3 Year post qualification experience of working with vulnerable families.
* Experience of working in partnership with families and carers.
* Experience and skills in group facilitation
* Knowledge and experience of the community and voluntary sector
* Experience of team working and collaborating with other professionals.
* Experience of providing information and support to individuals and groups
* Experience and skills in writing effective reports
* Computer skills and knowledge of computer packages
* Excellent communication and presentation skills
* Full driving licence and access to own transport
 |  | * A relevant level 9 academic / educational qualification or higher (family support or related field)
* Experience in facilitating parent programmes such as Incredible Years, Parents Plus, Circles of Security and/ or Baby Massage/reflexology
* Knowledge and experience of the Family and Community Services Resource Centre Programmes
* Experience of planning, implementing, and reviewing programmes.
* Networking skills and ability to work with a range of voluntary and statutory agencies.
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