**A picture containing room

Description automatically generatedECO-UNESCO**

**APPLICATION FOR EMPLOYMENT**

Please complete all sections of the form. CVs are not accepted, and no application will be processed if the form is incomplete.

|  |  |
| --- | --- |
| Position applied for: | Programme Coordinator – Youth for Sustainable Development |
| Where did you see the post advertised? |  |

|  |  |
| --- | --- |
| Personal Details | |
| Title |  |
| Forename |  |
| Surname |  |
| Address  *Please note, any successful candidate will have to be resident in Ireland upon taking up the position.* |  |
| Phone |  |
| E-mail |  |

|  |  |
| --- | --- |
| Current or Last Employment | |
| Position |  |
| Employer |  |
| Date from/to |  |
| Summary of achievements |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Previous Employment (please add more rows if required) | | | |
| Employer: | From: | To: | Position: |
| Summary of achievements: | | | |
| Employer: | From: | To: | Position: |
| Summary of achievements: | | | |
| Employer: | From: | To: | Position: |
| Summary of achievements: | | | |
| Employer: | From: | To: | Position: |
| Summary of achievements: | | | |
| Employer: | From: | To: | Position: |
| Summary of achievements: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Education and Qualifications | | | |
| School / college / university… | From | To | Qualifications |
|  |  |  |  |
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| --- | --- | --- | --- | --- | --- |
| Language Skills | | | | | |
|  |  | Fluent | Moderate | Learning | None |
| ENGLISH (fluency essential) | Speaking |  |  |  |  |
|  | Writing |  |  |  |  |
| IRISH | Speaking |  |  |  |  |
|  | Writing |  |  |  |  |
| Add additional languages (with levels), or comments: | | | | | |

|  |  |
| --- | --- |
| Relevant Experience  Detail how your skills and experience meet the requirements set out in the Job Description | |
| 3rd Level Qualification in a related field – in sustainable development/environmental studies or science / ecology/biology/ geography/ education | Please provide details… |
| At least 2 years work experience in direct work with young people (10-18) | Please provide details… |
| Experience in developing and delivering youth, education and training programmes | Please provide details… |
| A strong interest in the environment international development and working with young people | Please provide details… |
| Knowledge of education for sustainable development/global citizenship education in Ireland | Please provide details… |
| Line management experience | Please provide details… |

|  |
| --- |
| Statement in support of your application  Please outline your motivations for applying to this post. |
|  |

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| --- | --- | --- | --- |
| Additional Questions | | | |
| If successful, what is the earliest date that you could start the job? | | |  |
| Do you hold a current, full, and clean Driving License valid in the Republic of Ireland? | | | Yes  / No  (Desirable but not essential) |
| Is there anything else you feel we need to know to support you in your application? | | |  |
| References  Please provide details of two referees, including your present or most recent employer. We will not contact your referees until we have contacted you and received your consent. Please ensure you have your referee’s permission to share their contact information. | | | |
| 1 | Name |  | |
| Position |  | |
| Address |  | |
| Tel. No. |  | |
| E-mail |  | |

|  |  |  |
| --- | --- | --- |
| 2 | Name |  |
| Position |  |
| Address |  |
| Tel. No. |  |
| E-mail |  |

|  |  |
| --- | --- |
| Declaration | |
| I declare that the statements made by me in this application are true and that the accuracy thereof shall be a condition of any contract of employment offered to me by ECO-UNESCO: | |
| Signature of Applicant |  |
| Date |  |

Please e-mail your completed form to [recruitment@ecounesco.ie](mailto:recruitment@ecounesco.ie) with *Employment Opportunities – YSD Programme Coordinator (Private and Confidential)* in the subject line.

Closing Date for Applications – **Sunday 21st July 2024**

Interview Date – provisionally scheduled for **week commencing 6th August 2024 (Monday 6th is a bank holiday)**