



<b>Job Title</b>	Network Manager
<b>Organisation</b>	Community Resources Network Ireland
<b>Salary &amp; hours</b>	€40,000-50,000; Full time (35 hours per week)
<b>Contract</b>	12 months fixed term, subject to review and funding
<b>Region</b>	Dublin based with national travel required

## Role Overview

The Network Manager position requires a dynamic individual with strong networking, communication, and organisational skills. The Network Manager will play a pivotal role in managing and developing CRNI's membership, during an exciting period of growth for the organisation. You will build partnerships with key stakeholders, fostering collaboration and elevating the visibility of CRNI and its members at local, national and international levels. You will be instrumental in providing targeted support for network members and enhancing member capacity.

## Key Duties & Responsibilities

### 1. *Network Development & Management*

- Manage member recruitment and retention activities to expand CRNI membership across Ireland
- Support onboarding of new network members
- Collect and manage data from members systematically
- Represent CRNI membership at relevant events and platforms
- Present a positive, professional image of CRNI's members and the sector to stakeholders
- Forge partnerships with local entities including government bodies and environmental groups

### 2. *Communications*

- Work with members to develop communication strategies that promote CRNI, its member activities and the reuse and repair sector
- Prepare and publish content highlighting the impact of CRNI's member network
- Identify best practices within the sector and disseminate learnings across the network
- Disseminate information to stakeholders (including members, policymakers, funders and other sectors)
- Develop and implement a comprehensive communications plan encompassing branding, social media, newsletters, etc.

### 3. *Programme management and delivery*

- Facilitate connections, networking, peer learning and knowledge exchange between members (online and in person)
- Create and deliver training opportunities, workshops and events for members in response to identified needs
- Create resource materials and signposting for members
- Support the creation and delivery of CRNI's annual member conference
- Help identify and respond to funding opportunities for CRNI and members
- Monitor progress of agreed programme deliverables
- Engage and manage any external organisations/ consultants employed on the project
- Support the Executive Director to prepare: Proposals and reports for funders, Strategy documents, and internal project reports

- Any other duties determined necessary for the successful operation of the network

### *Skills and experience*

- Proven experience in network development, community engagement, and communications
- Experience with social enterprise, reuse, repair, and recycling spheres will be seen as a distinct advantage
- Strong project management and organisational skills
- Excellent interpersonal and relationship-building abilities
- Knowledge of social enterprise policies and initiatives at local, national, and EU levels
- Knowledge of the voluntary/ community/ non-profit sector
- Ability to work on own initiative and effectively as part of a team
- Ability to multitask and problem solve
- Reliable and adaptable with an enthusiastic approach to work

## About Community Resources Network Ireland

CRNI is the national network of community based reuse and repair organisations.

Our vision is an Ireland where the word 'Waste' doesn't exist and where our entire community benefits from the social, environmental and economic value of all reusable resources. Our aim is to promote community based, sustainable waste management as a practical and effective way of tackling Ireland's growing waste problem.

The Network Manager will play a pivotal role in expanding the reach, enhancing member capacity, strengthening partnerships, and developing a robust communications strategy for the Community Resources Network Ireland. This position will lead strategic initiatives to foster collaboration, provide targeted support to network members, build partnerships with key stakeholders, and develop a comprehensive communications strategy to elevate the visibility of CRNI at local, national, and international levels.

To apply for this role, please send your cover letter and CV to [info@crni.ie](mailto:info@crni.ie) no later than 11:59pm on the closing date specified below. Late applications will not be considered.

CRNI welcomes diversity in the workplace and promotes equal opportunities.

**Closing date for applications:** 11:59pm Sunday 24 November

**Interview date and location:** w/c Mon 2 December, central Dublin (TBC)