**JRS Ireland Application Form**

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| **Position Applied For** |  |
| **Name in full (BLOCK LETTERS)** |  |
| **Postal Address (BLOCK LETTERS)** |  |
| **Phone Numbers** |  **Private:**  **Mobile:**  |
| **Email Address** |  |
| **Current Employment/Most Recent Employment**  |
| **Name of current or most recent Employer** |  |
| **Address** |  |
| **Phone Number** |  |
| **Contact Name** |  |
| **Referees (*Please give details of two referees who would support your application – one of which should be your current or most recent employer)*** |
| **Name** |  | **Name** |  |
| **Address** |  | **Address** |  |
| **Phone** |  | **Phone** |  |
| **Occupation**  |  | **Occupation**  |  |
| **Do you give permission to contact referees** |  |
| **Declaration** |
| **I certify that the information given in this application is accurate and complete to the best of my knowledge.** |
| **Signed / Insert Name** |  | **Date:** |  |
| ***Please note completing and submitting this application form indicates that you have read the job description and any additional information relating to the position provided and that you comply with the requirements of the post.***  |
| **General Education/Qualifications**  |
| **School/College/University Attended** | **Title of Course/Degree**  | **Dates** | **Qualifications/Results** **Obtained**  |
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| **Employment Record** |
| Please outline, in date order, full particulars of all employment (including also any periods of unemployment) between the date of leaving school or college and the date of taking up your present position. Continue on separate sheet if necessary. **Candidates will be short-listed for interview based on information supplied in their applications.** |
| **From** | **To** | **Name & address of Employer** | **Job Title and duties/responsibilities** |
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| **Present Position** |
| **From(Date)** |  | **Job Title** |  |
| **Name of Employer and details of current salary:** |
| **Main responsibilities and duties:** |
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| **Please indicate any particular experience, innovations or achievements that you consider an Interview Board should be aware of when assessing your application for this position.** |
| **Personal Interests and Hobbies** |

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| **Please outline your reasons for applying for this particular position AND why you would like to work with JRS Ireland. You should refer to the Job Description and Skills & Qualifications listed in the advertisement and highlight your skills, experience, knowledge and qualifications. Include any other supporting information that you consider would be relevant to your application. (Continue on a separate sheet if necessary).** |
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| **If offered this position when could you take up duty?** |
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Please return completed application form to:

National Director, JRS Ireland: info@jrs.ie

***JRS Ireland is an equal opportunities employer.***

***JRS Ireland is a Revenue approved charitable trust: CHY 17317***